## Haywood County Public Library Computer Use and Internet Policy

The Haywood County Public Library System offers public use of Internet-accessible computers and wireless technology to provide access to a vast array of informational resources that may otherwise be unavailable or inaccessible. By accessing the internet, an individual has agreed to abide by this Computer Use and Internet Policy. Any violation of this policy may result in the loss of computer and internet privileges at the library; unacceptable use that is illegal may also result in criminal prosecution.

## **Conditions of Access**

Library computer access is granted to library cardholders with less than \$5 in accrued fines and fees. Guest Passes are available at the Circulation Desk for non-cardholders upon temporary exchange of a valid photo ID.

Users are allowed one (1) hour of use, which may be extended if there are no existing reservations for computers. Computer use cannot exceed four (4) hours per day.

Wi-Fi use does not require a library card or password and there is no time limit on use.

The Haywood County Public Library reserves the right to refuse access to public computers to anyone for any reason.

## **Usage Policy**

By using the Library's internet-accessible computers and wireless technology, all users agree to the following:

Library computers are available on a first-come, first-serve basis. The library reserves the right to place a time limit on computer use.

Internet users may not view, send, receive, distribute, print, or display inappropriate material or material considered obscene, or in violation of, North Carolina or federal law.

All adults and minors are responsible for protecting their personal information and safety when using social networking sites, email, chat rooms, and other forms of direct electronic communications.

Internet users may not engage in illegal or unlawful activity, unauthorized access ("hacking"), unauthorized disclosure, use, and dissemination of personal information regarding minors, and/or software piracy and violation of copyright or license agreements.

Internet users may not install software, alter software configurations, modify hardware on public computers, and gain unauthorized access to Haywood County's network or computer systems, or any other network or computer system.

Approved by Haywood County Board of Commissioners 4.1.19

Computer users may use personal memory devices to save or download files, but at their own risk. The Library is not responsible for personal memory devices left behind in the Library, or for the information contained on such devices, or for personal information saved to Library computers. The Library is not responsible or liable for any losses incurred while accessing the computers or Internet to include loss of data, private information, or personal property.

Computer users agree to pay for all pages printed out.

Library staff may provide limited assistance in using the Internet and other programs, but the library is not responsible for extensive instruction. Staff will be available to offer searching suggestions and to help the public locate additional information on using the Internet from among the library's materials.

Misuse of computers or the library's Internet connection may result in the loss of Internet privileges for a length of time to be determined by library staff.

## **CIPA Compliance**

As a recipient of federal technology funds, the Haywood County Public Library is required to comply with the CHILDREN'S INTERNET PROTECTION ACT (Pub. L. 106-554 and 47 USC 254(h)). CIPA requires the use of filtering technology on all of its internet-enabled computers and Wi-Fi. These filters are intended to block access to material that is obscene, pornographic or harmful to minors. Filtering software is not 100% effective, and may not filter all harmful images and sites and may block images and sites that should not be blocked.

Parents or guardians are encouraged to supervise their children when using library computers or accessing the internet. Parents or guardians are responsible for any personal information their child disseminates over the internet.